



Ausherman
Family Foundation

Cover Sheet for the Letter of Inquiry—Capacity Building Grants Program
Ausherman Family Foundation

Application Date: _____

Organization name as listed on 501(c)(3) letter: _____

Address: _____

Organization Phone: _____ Organization Fax: _____

Contact Name: _____ Contact Title: _____

Contact Phone: _____ Contact E-mail: _____

Dollar Amount requested: _____ Total Operating Budget: _____

Category of grant request:

_____ Executive and Board Leadership
_____ Planning and Assessment

_____ Financial Management
_____ Other: _____

Brief summary of request (required): _____

Please enclose TWO copies of the following:

- | | |
|---|--|
| 1) Cover sheet | 5) Federal Tax Form 990 |
| 2) Letter of inquiry | 6) Current operating budget |
| 3) Year-to-date financial statements,
including a comparison to the year-to-date
budget | 7) Organizational chart and strategic plan |
| 4) Most recent audited financial statements | 8) List of current board members |
| | 9) Minutes from last three board meetings |

All submissions and inquiries: Norine Haas, Executive Director--Phone: 301-620-4443; e-mail:
nhaas@aushermanfamilyfoundation.org; 7420 Hayward Rd., Suite 203, Frederick, MD 21702